

What is it we expect students to learn? Identifying Essential Standards

Grade Level: 8

Subject: Computer Apps

Team Members: Cari Cline

1. Standard/Description	2. Evidence of Proficiency	3. Prior Skills Needed	4. Common Summative Assessment	5. When Taught?	6. Enrichment / Intervention Strategies
<p>Students will use the internet to conduct research and collaborate with peers online to create a comprehensive document.</p> <p>CO.I.B.3.5 CO.II.B.1.4 CO.III.2.8 IT.V.1.3 IT.VII.1.1; 2.3 IT.XIV.1.1 CO.I.C.4.5 IT.VII.2.3</p>	<p>Conduct Internet research to answer prescribed questions about careers. Research findings will be shared with peers via Edmodo.</p>	<p>Knowledge of the Internet and using search engines. Ability to identify reliable websites.</p>	<p>Team Occupational Research Scoring Guide Individual Occupational Research Scoring Guide Basic Computers Technology Assessment</p>	<p>Week 1-2, 5-7</p>	
<p>Students will use word processing software to illustrate findings and reflect upon career decisions and research using tables and charts.</p> <p>CO.I.A.2.2; C.3.14 CO.III.1.3-4; 2.4,6 CP.V.2.1 IT.III.1.2, IT.V.1.3-2.2-3.1.3</p>	<p>Create a properly formatted report using Word to describe internet research findings.</p>	<p>Knowledge of Word formatting, editing, and page layout tools.</p>	<p>Budget Narrative Scoring Guide Word Technology Assessment</p>	<p>Week 3-4, 8</p>	

<p>Students will use spreadsheet software to perform calculations using formulas.</p> <p>CO.III.2.5-6 CP.I.1.1 IT.III.1.2 IT.V.1.3; 2.1; 3.3</p>	<p>Using data gathered online create a balanced personal budget in Excel including formulas, linked sheets, and charts.</p>	<p>Knowledge of basic functions and formulas.</p>	<p>Reality Check Scoring Checklist</p> <p>Excel Technology Assessment</p>	<p>Week 8</p>	
<p>Students will utilize word processing software and spreadsheet software collaboratively to create and insert graphs.</p> <p>CP.V.2.1 IT.V.3.3; 4.7</p>	<p>Create charts in Excel and insert them into Word.</p>	<p>Knowledge of the purpose of various chart types.</p>	<p>Budget Narrative Scoring Guide</p>	<p>Week 8-9</p>	
<p>Presentation Software</p> <p>CO.I.C.4.5 CO.II.B.1.4 IT.VII.2.3 IT.XIV.1.1</p>	<p>Create an organized presentation utilizing Prezi that includes tables, pictures, paths, and content from career research conducted.</p>	<p>Ability to organize thoughts into a presentation. Basic skills in PowerPoint.</p>	<p>Team Prezi Project Scoring Guide</p> <p>Individual Career Presentation Scoring Guide</p> <p>PowerPoint Scoring Guide</p>	<p>Week 2, 8-9</p>	

1. Standard: What is the essential standard to be learned? Describe in student-friendly vocabulary.
2. Example/Rigor: What does proficient student work look like? Provide an example and/or description.
3. Prior Skills Needed: What prior knowledge, skills, and/or vocabulary is needed for a student to master this standard?
4. Common Assessment: What assessment(s) will be used to measure student mastery?
6. When will this standard be taught?
6. Enrichment: What supplementary standards/skills enrich the essential standard?